

Shropshire Council
Legal and Democratic Services
Shirehall
Abbey Foregate
Shrewsbury
SY2 6ND

Date: Wednesday, 19 November 2014
My Ref:
Your Ref:

**Committee:
Audit Committee**

Date: Thursday, 27 November 2014
Time: 9.30 am
Venue: Shrewsbury Room, Shirehall, Abbey Foregate, Shrewsbury,
Shropshire, SY2 6ND

You are requested to attend the above meeting.
The Agenda is attached

Claire Porter
Corporate Head of Legal and Democratic Services (Monitoring Officer)

Members of Audit Committee

Brian Williams (Chairman)
Michael Wood (Vice Chairman)
John Cadwallader

Chris Mellings
Mansel Williams

Your Committee Officer is:

Liz Sidaway Committee Officer
Tel: 01743 252885
Email: liz.sidaway@shropshire.gov.uk

AGENDA

1 Apologies for Absence / Notification of Substitues

2 Disclosable Pecuniary Interests

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.

3 Minutes of the previous meeting held on the 18 September 2014 (Pages 1 - 6)

The Minutes of the meeting held on the 18 September 2014 are attached for confirmation marked 3.

Contact Liz Sidaway (01743) 252885

4 Public Questions

To receive any questions from the public, notice of which has been given in accordance with Procedure Rule 14.

5 Management Report: Council Tax and Non Domestic Rates Performance Monitoring Report (Pages 7 - 16)

The report of the Revenues Customer and Contact Manager is attached.

Contact: Phil Weir 01743 256113

6 Treasury Strategy 2014/15 Mid Year Report (Pages 17 - 34)

The report of the Head of Finance, Governance and Assurance (Section 151) is attached.

Contact James Walton 01743 255011

7 Internal Audit: IT Update (Pages 35 - 42)

The report of the Engagement Officer is attached.

Contact Barry Hanson 01743 252089.

8 Annual Review of Counter Fraud, Bribery and Anti-Corruption Strategy (Pages 43 - 70)

The report of the Audit Services Manager is attached.

Contact Ceri Pilawski 01743 252027

9 Annual Review of the Audit Committee Terms of Reference (Pages 71 - 80)

The report of the Head of Finance, Governance and Assurance (Section 151) is attached.

Contact: James Walton 01743 255011

10 Audit Committee Self-Assessment of Good Practice (Pages 81 - 90)

The report of the Head of Finance, Governance and Assurance (Section 151) is attached.

Contact: James Walton 01743 255011

11 External Audit: Annual Audit Letter 2013/14 (Pages 91 - 100)

The report of the External Auditor is attached.

Contact: Emily Mayne 07880 456112

12 External Audit: Audit Committee Update Report (Pages 101 - 116)

The report of the External Auditor is attached.

Contact: Jon Roberts 0121 232 5410

13 Internal Audit Charter - Annual Review (Pages 117 - 130)

The report of the Audit Services Manager is attached.

Contact: Ceri Pilawski 01743 252027

14 Internal Audit Plan 2014/15 - Seven Month Review (Pages 131 - 142)

The report of the Audit Services Manager is attached.

Contact: Ceri Pilawski 01743 252027

15 Date and Time of Next Meeting

The next meeting of the Audit Committee will be held on the 23 February 2015 at 9.30 am in the Shrewsbury Room.

16 Exclusion of Press and Public

To RESOLVE that in accordance with the provision of Schedule 12A of the Local Government Act 1972, Section 5 of the Local Authorities (Executive Arrangements)(Meetings and Access to Information)(England) Regulations and Paragraphs 2, 3 and 7 of the Council's Access to Information Rules, the public and press be excluded during consideration of the following item.

17 Fraud and Special Investigation Update November 2014 (Exempted by Categories 2, 3 and 7) (Pages 143 - 146)

The report of the Engagement Auditor is attached.
Contact: Katie Williams (01743) 252087